**Academic Reference Form**

**Evidence Synthesis Ireland Fellowship Scheme**

|  |
| --- |
| **To the Applicant:** Please complete Section A below and send the form to your referee. Two completed Academic Reference Forms must be received by Evidence Synthesis Ireland (ESI) by **16:00 6th Feb 2025****To the Referee:** Please complete this form to indicate the Applicant’s academic suitability and potential to undertake an ESI Fellowship in evidence synthesis. Please return the completed form to esi@universityofgalway.ie with the applicant’s name included in the file name and in the subject line of the email. ***Incomplete applications will not be assessed.***For information about the Fellowships please see [www.evidencesynthesisireland.ie/fellowships](http://www.evidencesynthesisireland.ie/fellowships) |
| **Section A (to be completed by Applicant)** |
| Name:      |
| Contact Address:      |
| Email Address:      |
| **Section B (to be completed by Referee)** |
| Title and Name of Referee:      |
| Contact Address:      |

|  |
| --- |
| Email Address:      |

|  |
| --- |
| *Tick (*🗸*) as appropriate***What is your relationship with the Applicant?** Academic - Mentor/Advisor ☐ Employer ☐ Other ☐**How well do you know the Applicant?**Very well ☐ Reasonably well ☐ Not very well ☐**How long have you known the Applicant for?**More than 3 years ☐ between 2 and 3 years ☐ Less than 1 year ☐\* If the Applicant’s first language is not English, **please comment briefly** on his/her proficiency in the language: |

|  |
| --- |
| **Evaluation of Applicant – in comparison with similar candidates with whom you have interacted.**Tick (🗸)as appropriate |
|  | Excellent | Very Good | Good | Average | Poor | Brief Justification |
| Academic / entrepreneurial Initiative | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Research Capability | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Analytical Capability | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Research Motivation  | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Project / Teamwork | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Ambition | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Written / Oral Communication | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Attention to detail | ☐ | ☐ | ☐ | ☐ | ☐ |  |
| Statement on the Applicant’s research potential with specific reference to recent knowledge of the Applicant’s work and any particular supports the Applicant may require: |
|  |
| Signed:      | Date:      |

***How to submit the Academic Reference Form***

Referee to submit the completed form to esi@universityofgalway.ie

Email the form (**in PDF format** only) as an attachment with the **applicant’s full name in the subject line**.